



## LEP – Sub Committee

### Growth Deal Management Board

**Private and Confidential: No**

21 October 2015

### Monitoring and Evaluation Sub Group

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#### Executive Summary

The Invitation to Tender (ITT) for the Evaluation of the Growth Deal Projects has been issued with the timescales given within this report.

#### Recommendation

That the contents of the report are noted.

#### Background and Advice

The Evaluation ITT has been issued with the following timetable:

Event	Date
Issue ITT	14 <sup>th</sup> September 2015
Deadline for receipt of clarifications	16 <sup>th</sup> October 2015 at 10am
Deadline for receipt of Tenders	23 <sup>rd</sup> October 2015 at 10am
Evaluation of Tenders	26 <sup>th</sup> October – 6 <sup>th</sup> November 2015
Clarification interviews (if required)	w/c 9 <sup>th</sup> November 2015
Internal Award approval	w/c 23 <sup>rd</sup> November 2015
Intention to award contract decision	27 <sup>th</sup> November 2015
"Standstill" period	From 27 <sup>th</sup> November 2015 to 8 <sup>th</sup> December 2015
Confirmation of Award	9 <sup>th</sup> December 2015
Contract start date/inception meeting	4 <sup>th</sup> April 2016

Thus far 31 suppliers have been in to view the tender and responses have been given to clarification requests received from two of them.